

**Minutes
Board of Trustees
Licking County Library
Special Business Meeting
November 3, 2020**

The Board of Trustees met in special session on Tuesday, November 3, 2020 in a virtual meeting via Zoom. President Mr. Thad Claggett called the meeting to order at 2:00 p.m. The following trustees answered the roll call of President Mr. Thad Claggett: Mr. Marty Altmaier, Mrs. Ruth Campolo, Mrs. Kathy Myers, Mr. Barry Riley, Mrs. Debbie Seibel, Mr. Don Urban, and Mr. Thad Claggett.

The meeting is being held electronically pursuant to authority granted by the General Assembly in Amended Substitute H.B. 197 in that it is occurring during the period of the emergency declared by Executive Order 2020-01D, issued on March 9, 2020.

Staff Present: Babette Wofter, Director; Sandra Lodge, Fiscal Officer; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; Laura Appleman, Community Engagement Manager; Julia Walden, Extended Services Manager; Julie McElhaney, Branch Supervisor; Marisa Glaviano, Youth Services Coordinator; Rhonda Adams, Mobile Services Supervisor; and Bobbi Galvin, Branch Supervisor.

Adoption of Agenda

Mr. Riley MOVED and Mrs. Seibel SECONDED to adopt the agenda as presented. Roll Call: Mr. Altmaier, Yes; Mrs. Campolo, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mrs. Seibel, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Public Comments

No public participation.

Announcements, Presentations, Correspondence

Rhonda Adams presented information on a Sprinter Bookmobile van including vehicle configurations and specifications. The van is a demonstration model customized with removable carts that can be curated with a collection specifically for the destination, including preschools, senior centers, and homebound. The mobile library would have many roles, including helping to supplement service when branches are temporarily closed.

Director's Report

020-071
Adoption of
Agenda

Cares Act Pandemic Relief Fund Update

Mrs. Wofter noted that Licking County Library may be able to secure partial or all funding for the Sprinter Bookmobile Van through the Cares Act Pandemic Relief Funds that have been awarded to Licking County. A request has been submitted.

Mr. Altmaier MOVED and Mrs. Campolo SECONDED to approve the purchase of the Sprinter Bookmobile van with an acceptable warranty and maintenance contract. Roll Call: Mr. Altmaier, Yes; Mrs. Campolo, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mrs. Seibel, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Old Business

None

New Business

None

There being no further business, the President declared the meeting adjourned at 2:48 p.m.

The next Regular Business Meeting is Wednesday, November 18, 2020 at 4:00 p.m. in a virtual meeting via Zoom.

President

Secretary

020-072
Approval of
Sprinter Van
Purchase