

**Minutes  
Board of Trustees  
Licking County Library  
Special Business Meeting  
June 30, 2021**

The Board of Trustees met in special session on Wednesday, June 30, 2021 virtual via Zoom. President Mr. Thad Claggett called the meeting to order at 4:00 p.m. The following trustees answered the roll call of President Mr. Thad Claggett: Mr. Marty Altmaier, Mrs. Ruth Campolo, Mrs. Kathy Myers, Mr. Barry Riley, Mrs. Sarah Russell, Mrs. Debbie Seibel, and Mr. Thad Claggett.

*The meeting is being held electronically pursuant to authority granted by the General Assembly in accordance with the provisions of Section 12(A) of Substitute H.B. 404 as now in effect, issued on November 22, 2020.*

Staff Present: Susanne Sacchetti, Director; Sandra Lodge, Fiscal Officer; and Tracey Wolfle, Human Resources Manager.

Adoption of Agenda

Mr. Riley MOVED and Mr. Altmaier SECONDED to adopt the agenda as presented. Roll Call: Mr. Altmaier, Yes; Mrs. Campolo, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mrs. Russell, Yes; Mrs. Seibel, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Public Comments

No public participation.

Respect at Work Training

The Licking County Library Board of Trustees viewed and discussed a video series on *Respect in the Workplace*. The training program focuses on respect, acceptable workplace conduct, and the types of behavior that contributes to a respectful and inclusive workplace.

Old Business

The Licking County Library has completed the purchase and closed on property located at 115 S. Main Street, Utica, Ohio, 43080, which will serve as a temporary location for the Utica Branch, until such time as a new Utica Branch can be built. Architectural services are provided by Nikki Wildman from DesignGroup.

021-041  
Adoption of  
Agenda

New Business

Juneteenth – 3.101 Holiday Leave Policy

Mrs. Myers MOVED and Mr. Altmaier SECONDED the approval be given to revise the following policy: *3.101 Holiday Leave Policy* to include the federal holiday Juneteenth as a floating holiday. To be eligible for the floating holiday in 2021, the staff member must have been an employee of the Library on the designated date of the June 19, 2021 holiday. Roll Call: Mr. Altmaier, Yes; Mrs. Campolo, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mrs. Russell, Yes; Mrs. Seibel, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Other

Flexibility with open meetings was given by the legislator last year and extended until July 1 through HB 404. The flexibility with having electronic meetings will end July 1, 2021.

Adjournment

There being no further business, the President declared the meeting adjourned at 5:49pm.

The next Regular Business Meeting is Wednesday, July 21, 2021 in the 2<sup>nd</sup> Floor Conference Room of the Downtown Library.

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President

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Secretary

021-042  
Approval of  
Policy Revision