

**Minutes
Board of Trustees
Licking County Library
Special Board Meeting
August 28, 2023**

The Board of Trustees met in special session on Monday, August 28, 2023, in the 2nd Floor Conference Room at the Downtown Library. President Barry Riley called the meeting to order at 4:00 p.m. The following trustees answered the roll call of President Barry Riley: Ruth Campolo, Michael Houser, Will McCoy, Kathy Myers, Debbie Seibel, and Barry Riley.

Staff Present: Julia Walden, Interim Director; Sandra Lodge, Fiscal Officer; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; Chris Haines, Building Services Manager; and Heidi Smith, Collection Services Manager.

Adoption of Agenda

Debbie Seibel MOVED and Will McCoy SECONDED to adopt the agenda as presented. Roll Call: Ruth Campolo' Yes; Michael Houser, Yes; Will McCoy, Yes; Kathy Myers, Yes; Debbie Seibel, Yes; and Barry Riley, Yes. The President declared the motion passed.

Public Comments

None

Minutes for the Special Board Meeting of July 12, 2023

Debbie Seibel MOVED and Michael Houser SECONDED to approve the Special Board Meeting Minutes of July 12, 2023. Roll Call: Ruth Campolo, Yes; Michael Houser, Yes; Will McCoy, Yes; Kathy Myers, Yes; Debbie Seibel, Yes; and Barry Riley, Yes. The President declared the motion passed.

Announcements, Presentations, Correspondence

None

Brian Wilfong entered the meeting at this time.

Committee Reports

Finance Committee Report

Debbie Seibel reported on the August 16, 2023 Finance Committee Meeting. The committee recommended approval of the financial

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reports for the month of July which include the General Fund, Building & Repair Fund, and Librarians Accelerating Learning Fund. The committee reviewed the reports from the Fiscal Officer regarding bills, payroll, and transfers. Michael Houser MOVED and Will McCoy SECONDED that approval be given to accept the reports as submitted. Roll Call: Ruth Campolo, Yes; Michael Houser, Yes; Will McCoy, Yes; Kathy Myers, Yes; Debbie Seibel, Yes; Brian Wilfong, Yes; and Barry Riley, Yes. The President declared the motion passed.

Sandra Lodge reported that insurance renewal quotes were received for medical, dental, and life insurance policies with an effective date of October 1, 2023. The dental insurance plan renews at the existing rates. The life insurance plan renews with an annualized increase of less than \$100.00. Based on the review of multiple quotes received for a PPO plan and an H.S.A. plan, the Fiscal Officer and Human Resources Officer selected Aetna as the premiums for the plans comparable to the existing plans would decrease by approximately 19 percent. If the Library would stay with United Healthcare, the negotiated proposal would have a 7 percent increase.

Old Business

Debbie Seibel left the meeting at this time.

Branch Lease

Julia Walden and Sandra Lodge toured the location of a potential new branch. The Board discussed the scope of work needed and the cost to complete the space for Library use and pursue a qualified consultant to assess the building and recommend ways the space might be used to ensure that its physical space best serves the needs of the community. Terms of the lease are being negotiated and will be sent to the prosecutor's office for review.

New Business

None

There being no further business, the President declared the meeting adjourned at 5:05 p.m.

The next Regular Business Meeting will be Wednesday, September 20, 2023, at 4:00 p.m. in the 2nd Floor Conference Room of the Downtown Library.