

**Minutes
Board of Trustees
Licking County Library
Special Board Meeting
February 21, 2024**

The Board of Trustees met in special session on Wednesday, February 21, 2024, in the 2nd Floor Conference Room at the Downtown Newark Library. Will McCoy called the meeting to order at 4:35 p.m. The following trustees answered the roll call: Michael Houser, Will McCoy, Kathy Myers, Debbie Seibel, and Brian Wilfong.

Trustees Excused: Ruth Campolo

Present: Julia Walden, Executive Director; Sandra Lodge, Fiscal Officer; Laura Appleman, Marketing & PR Manager; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; Chris Haines, Building Services Manager; Heidi Smith, Collection Services Manager; Tracey Wolfle, Human Resources Officer; and members of the public.

Also in attendance: Commissioner Rick Black

Adoption of Agenda

Michael Houser MOVED and Brian Wilfong SECONDED to adopt the agenda as amended. All voted aye. The Chair declared the motion passed.

02-016
Adoption of
Agenda

Appointment of Secretary Pro Tem

A secretary, Pro Tem, was appointed in the absence of Board Secretary Ruth Campolo. Will McCoy MOVED and Michael Houser SECONDED to appoint Kathy Myers Secretary Pro Tem. All voted aye. The Chair declared the motion passed.

024-017
Approval of
Secretary
Pro Tem

Public Comments

Community members shared comments, concerns, questions, and allegations about the potential consolidation of two branch locations. These include transparency of the RFP notification process, reduced accessibility to residents of Buckeye Lake, correspondence the Library received from legislators in support of maintaining a library in Buckeye Lake, and a signed petition containing signatures in support of keeping the Buckeye Lake Library.

Will McCoy stated that he had a conversation with Chet Hauck, the property owner of the current location that houses the Buckeye Lake

Library. Mr. Hauck shared that the money received from the Friends of the Buckeye Lake Library is being put into a fund with the intention of doing something in perpetuity.

Commissioner Rick Black invited the Director and two Board members to meet with the county commissioners to gain more insight into the reasoning behind the potential merger of two branch locations.

Minutes for the Organizational & Regular Business Meeting of January 17, 2024

Michael Houser MOVED and Brian Wilfong SECONDED to approve the Organizational & Regular Business Meeting of January 17, 2024. All voted aye. The Chair declared the motion passed.

Executive Coaching | Strategic Plan Update

Julia Walden attended her first one-to-one coaching session, which will continue weekly through July 2024. The Leadership Team completed the DISC assessment, a self-assessment tool designed to evaluate an individual's behavioral tendencies and personality traits. Gladegy Consulting is in the process of reviewing the DISC profiles.

RFP Review and Discussion of Hebron and Buckeye Lake Branches

The Board reviewed and discussed the lease proposal for the use of a library branch located at 620 E. Main Street, Suite G & H, Hebron, Ohio 43025. Will McCoy MOVED and Michael Houser SECONDED approval of the lease with Hebron Ventures LTD. The lease will be sent to the county prosecutor's office for final review and recommendations. The counter-proposal will be sent to Hebron Ventures for their final review and approval. Roll Call: Michael Houser, Yes; Kathy Myers, Yes; Debbie Seibel, Yes; Brian Wilfong, Yes; and Will McCoy, Yes. The Chair declared the motion passed.

Public Comments

Hebron Mayor Valerie Mockus offered to partner with the Library to provide information to the residents of Hebron regarding the upcoming transition.

Michael Houser stated that the Licking County Library Board of Trustees had not deliberated outside of open meetings and that all official business related to merging two branch locations was discussed in open meetings that the public may attend and observe.

024-018
Approval of
Organizational
& Regular
Business
Meeting
Minutes

024-019
Approval of
Lease

Adjournment

With no further business, Will McCoy MOVED and Michael Houser SECONDED to adjourn the meeting at 6:05 p.m. All voted aye. The Chair declared the meeting adjourned.

The next Regular Business Meeting is Wednesday, March 20, 2024, at 4:00 p.m. in the 2nd Floor Conference Room of the Downtown Newark Library.

President

Secretary

024-020
Motion to
Adjourn