



Organizational & Regular Business Meeting  
Licking County Library Board of Trustees  
Wednesday, January 18, 2023 at 4:00 PM  
2<sup>nd</sup> Floor Conference Room | Downtown Library

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1. Call to Order – Barry Riley
2. Roll Call and Introductions – Barry Riley
3. Adoption of Agenda – Barry Riley (*Action required*)
4. Public Comments – Barry Riley
5. Appointment of Officers – Barry Riley (*Action required*)
  - President
  - Vice President
  - Secretary
6. Appointment of Standing Committees – Barry Riley (*Action required*)
  - Finance
  - Personnel
  - Building & Grounds
  - Marketing & Library Services
7. Appointment of Fiscal Officer & Deputy Fiscal Officer; Execution of Bond; and, Oath of Office – Barry Riley (*Action required*)
  - Fiscal Officer – Sandra Lodge
  - Deputy Fiscal Officer – Kerrill Foster
8. Appointment of Purchasing Agent & Deputy Purchasing Agent – Barry Riley (*Action required*)
  - Purchasing Agent – Susanne Simpson
  - Deputy Purchasing Agent – Sandra Lodge
9. Approval of the 2023 Board Meeting Calendar – Barry Riley (*Action required*)
10. Minutes for the Special Board Meeting, December 21, 2022 – Barry Riley (*Action required*)
11. Announcements, Presentations, Correspondence – Barry Riley
12. Director’s Report – Susanne Simpson
  - Personnel Report (*Action Required*)
  - Annual Request for Statement of Qualifications (*Action Required*)
  - Other
13. Fiscal Officer’s Report – Sandra Lodge
  - Financial Reports for December 2022 (*Action Required*)
  - Advances from the County Auditor on Real Estate and Personal Property Tax (*Action Required*)
  - Gifts (*Action Required*)
  - Special Revenue Fund (*Action Required*)

- Other

14. Old Business – Barry Riley
15. New Business – Barry Riley
16. Adjournment – Barry Riley

**Next Meeting | Regular Business Meeting | Wednesday, March 15, 2023 at 4:00 PM**